

INSTITUTE OF COOPERATIVE MANAGEMENT

Chinna Udaippu, P.T.C. Post, Madurai - 625 022.
(An Institution of National Council for Cooperative Training,
New Delhi, Ministry of Agriculture & Farmers' Welfare
Department of Agriculture and Cooperation, Government of India)
Accredited by C-PEC, BIRD, Lucknow



PROSPECTUS OF HDCM

HIGHER DIPLOMA IN COOPERATIVE MANAGEMENT (HDCM)

**(REGULAR COURSE – 26 WEEKS)
(FULL TIME)**

CONTACT ADDRESS :

The Director,
Institute of Cooperative Management,
Chinna Udaippu, P.T.C. Post,
Madurai - 625 022.
Email id : icmmadurai@gmail.com, info@icmmadurai.in
Website : www.icmmadurai.in
Phone No. 0452 – 2690056, 2690055 Mobile: 8072903672

DURATION OF THE COURSE:

26 weeks

MEDIUM OF INSTITUTION: English

Full Time - SESSION TIMINGS: 10.00 A.M. To 05.00 P.M. (Monday to Friday)

COURSE FEES:

- (a) **Rs.20,000/- + 18% GST (3,600/-) = Rs.23,600/- (Rupees Twenty Three Thousand and Six Hundred only)** Full Course fee amount should be paid along with filled application in single payment.
- (b) As per curriculum, The Practical Study Tour visits within the **State is compulsory and the expenses have to be borne by the participants.**

ADMISSION PROCESS :

Candidates will be **admitted to the course** only after verification of Certificates and followed by Interview.

IMPORTANT DATES:

Yet to be Announced

NO ENCLOSURES REQUIRED :

All the original Certificates (SSLC Mark Statement, Degree Certificate and Community Certificate) should be submitted along with self-attested photosteted copies, at the time of interview.

ATTENDANCE:

Candidates below 80 % of class attendance in each Semester will not be allowed to write the Semester Examinations.

SUBJECT OFFERED :

Sl. No.	Subject Name
FIRST SEMESTER	
1.	Cooperative Movement and Role of Cooperatives in Agriculture and Rural Development

2.	Cooperative Law and Administration
3.	Cooperative Credit and Banking
4.	Non-Credit Cooperatives
5.	Accounts and Audit
6.	MIS and Computer Applications – I
SECOND SEMESTER	
7.	Cost Accounting and Financial Management
8.	Marketing Management
9.	Allied Laws
10.	Organisational Behaviour and Communication
11.	Human Resource Management and Industrial Relations
12.	Project Management
13.	MIS and Computer Applications – II
14.	Viva – Voce

OBSERVATION STUDY TOUR AND PROJECT WORK

The participants shall have to undertake an observation study visit to various types of Cooperative organizations for a period of 14 days. The participants shall have to undertake a project work during the II semester on any subject of their interest related to Cooperation. The expenses in this regard shall have to be borne by the participants.

EVALUATION

There is a system of continuous evaluation of the participants through Assignment, Class Participation, Seminars, Class Test and End semester examinations

PEDAGOGY

Modern teaching methods such as Case Study, Case Discussion, Exercise and Management Game, etc will be used.

LAST DATE FOR RECEIPT OF FILLED IN APPLICATION

The filled in application along with ten rupees stamped self-addressed envelope should reach us on or before

FOR FURTHER DETAILS CONTACT:

Programme Coordinator
Dr. S.Dharmaraj
Faculty Member

Dr. R.Gopalsamy
Director I/c.

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