

INSTITUTE OF COOPERATIVE MANAGEMENT MADURAI – 22.

COURSE MODULE

1.	Name of the Programme	Programme on Domestic Enquiry and Disciplinary Proceedings
2.	Duration	07.08.2023 to 09.08.2023
3.	Capacity	30 Nos
4.	Target Group	CSRs/SIs/JIs from Cooperative Department
5.	Objectives	<ol style="list-style-type: none">1. To enable the participants to upgrade skills for administration and familiarize with the procedures and conduct of domestic enquiry.2. To be awareness about the latest development in Domestic Enquiry and Disciplinary Proceedings
6.	Methodology	<ol style="list-style-type: none">1. Lecture cum Discussion2. Case Analysis
7.	Content	<ol style="list-style-type: none">1. Domestic Enquiry and Disciplinary Proceedings – An Overview2. Circumstances leading to Disciplinary Proceedings- Civil and Criminal nature3. Misconduct – compliant- Preliminary enquiry Proceedings4. Procedural formalities in Domestic Enquiry Proceedings5. Suspension / Subsistence Allowance – Reinstatement with back wates- Removal – Dismissal /Discharge etc financial and legal implications
8.	Course fee	Lodging, working lunch, training materials, material kit, Stationery etc., will be provided by the institute as a part of the training. Breakfast and dinner cost shall be borne by the participants.
9.	Location of the Institute	The Institute is located at Chinnaudaippu which is 13 kmsfromPeriyar Bus Stand, Madurai. There is a bus service bearing the number 10M at 09.00 A.M. from Periyar Bus Stand to the Institute Campus. In case the participants miss this bus, they can board the city bus from Periyar Bus stand bus nos. 10F, 37, 39, 56, 72 and 76 and get down at Chinnaudaippu bus stop. The campus is situated one kilometer from the Chinnaudaippu bus stop.
10.	For further details	Dr. V.Alagupandian/Faculty/Course Coordinator Phone Nos. 0452-2690056 E-mail : icmmadurai@gmail.com